



**Nursing Care Quality Assurance Commission
Special Meeting Notice
Dept of Health
310 Israel Rd SE
Tumwater, WA 98501
Point Plaza East, Room #152, 153
January 9, 2004 8:30AM – 4:30PM**

Commission Members :

Frank Maziarski, RN, CRNA, Chair
Roberta Schott, LPN, Co-Chair
Becky Kerben, LPN
Karen Brewer, Public Member
Rev. Ezra Kinlow, Public Member
Cheryl Payseno, RN, MPA
Judith Personett, Ed.D, RN
Jacqueline Rowe, RN
Marlene Wells, LPN
Mariann Williams, RN, MPH, ARNP

Assistant Attorney General:

Laura Williams, Assistant Attorney General

Staff:

Paula R. Meyer, RN, MSN, Executive Director
Kris McLaughlin, Secretary
Maura Egan, RN, Education Manager
Connie Fraser, Secretary
Jeanne Giese, RN, MN, Chief Investigator
Karl Hoehn, Lead Staff Attorney
Betty J Noll, Practice Manager
Terry West, Health Service Consultant 4

In accordance with the Open Public Meetings Act, approximately 1117 special meeting notices were sent to individuals requesting notification of Nursing Commission meetings.

If you have questions regarding the agenda you may call the Nursing Commission office at (360) 236-4713. Items may be taken out of order. If you wish to attend the meeting for a single item, you may contact Kris McLaughlin at the number listed above and request that a specific time be scheduled for that item.

These meetings are accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than 7 days prior to the meeting. For information and assistance call 1-800-525-0127. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388.

Smoking is prohibited at this meeting.

January 9, 2004

8:30A.M. Nursing Care Quality Assurance Commission Business meeting

1. Opening—Frank Maziarski, Chair

- Call to Order
- Introductions
- Order of Agenda
- Correspondence
- Announcements
- Other

2. Consent Agenda—DISCUSSION/ACTION

Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.

- Business meetings and hearings minutes
- Sub-committee minutes
- Nursing Education Approval Panel (NPAP) Decisions
- Medical abbreviations prohibited by Joint Commission on Accreditation (JCAHO) of Health Care Organizations
- Health Professions Quality Assurance (HPQA) fact sheet
- Citizens Advocacy Council (CAC) report, Karen Brewer
- Budget and strategic plan report according to the Operating Agreement
- Other

3. Chair Report –Frank Maziarski - DISCUSSION/ACTION

- HPQA policy and State Ethics Law

4. Executive Director report – Paula Meyer - DISCUSSION/ACTION

- New Assistant Attorney General: Laura Williams
- State Ethics Law and HPQA policy
- National Council of State Boards of Nursing (NCSBN) Delegation video
- Multi State Recognition of licensure meeting: date, time, agenda, participant list
- Taxonomy of Error, Root Cause Analysis and Practice Responsibility (TERCAP) project and graduate students report – CD available
- Nursing Care Quality Assurance Commission (NCQAC) Practice Guidelines launched on web-site
- National Council Licensure Examination (NCLEX) – PN changes – review materials, recommendations/report will be due at the March meeting
- Other – Copies of the Continued Competency Report from Section 3 will be distributed for the March meeting

5. Discussion items - DISCUSSION/ACTION

If items are selected for action and a task force assigned, the group will meet once, complete the charter and then come to the next meeting for decision to proceed.

6. Policies – Paula Meyer - DISCUSSION/ACTION

Two NCQAC policies have been revised and the NCQAC will review and consider adoption of the revisions.

- Delegation to a single member at case management for investigation decisions
- Add University of Washington Workforce Skills Center to list and labels policy

7. LPN Role in Community Based Care Settings task force – Jackie Rowe, Becky Kerben, Marianne Williams - DISCUSSION/ACTION

The task force members will provide a report to the NCQAC on the stakeholder meetings and the draft of a position statement.

8. Commission chair and Vice chair position description – Paula Meyer - DISCUSSION/ACTION

The NCQAC will consider revising the vice chair position description to add responsibilities in the absence of the chair.

9. Council for Adult and Experiential Learning (CAEL) presentation – Anne Wetmore, Danielle Jackson – DISCUSSION/ACTION

The U.S. Labor Department has awarded grant funding to the CAEL to develop healthcare career ladders five states by designing pilot programs for LPN students that will assist them to “Earn while they learn.” Marianne Williams, Dr. Maura Egan, Paula Meyer, Laura Williams and Mark Brevard participated in a meeting with Ms. Wetmore and Ms. Jackson and Madeline Thompson (Workforce Training and Education Board) to receive more information on the CAEL program. Ms. Meyer also participated in a National Council of State Boards of Nursing conference call with Executive Directors from the five states that have received funding dollars for this pilot program development. Ms. Wetmore and Ms. Jackson will present to the NCQAC the work to date on the project. An advisory committee for the project may be formed and representation from the NCQAC may be requested.

10. Rules update – Kendra Pitzler - DISCUSSION/ACTION

Emergency clauses in the legislation for Nurse Delegation and Nursing Technicians directed the NCQAC and the Department of Health to adopt rules within 90 days. The NCQAC is now considering the adoption of the final rules for Nurse Delegation and Nursing Technicians. Draft language and timelines will be presented.

There were two areas in the draft language on the Nursing Education Rules that remained contentious: accepting of national accrediting bodies reports and faculty to student ratios. The NCQAC and stakeholders were favorable to the language on the acceptance of the reports from the national accrediting bodies. The NCQAC will review language related to the faculty to student ratios at this meeting.

11. Washington Nursing Leadership Council (WNLC) report – Frank Maziarski, Cheryl Payseno, Paula Meyer – DISCUSSION/ACTION

The Washington Nursing Leadership Council is comprised of the Washington State Nurses Association (WSNA), the Council of Nursing Educators of Washington State (CNEWS), NorthWest Organization of Nurse Executives (NWONE) and the NCQAC. WSNA is considering initiating legislation to increase the nursing licensing fee in the form of a surcharge to support the financial costs of the Washington Center for Nursing. The NCQAC will discuss the surcharge to the licensing fee and the Center for Nursing.

12. Military training for nurses – Paula Meyer – DISCUSSION/ACTION

A meeting was held on December 5, 2003, with representatives from the armed forces, workforce training and development, nursing schools, NorthWest Organization for Nurse Executives, Washington State Nurses Association, Dr. Maura Egan and Penny Woodruff, NPAP member. Jamie Krause from the Pacific Mountain Workforce Development Council has been working on a project to evaluate the potential for LPN schools to recognize skills attained by armed forces personnel that may be comparable to LPN skills. Work groups were organized to address 3 main areas of concern: the role of the community and technical schools, the role of the nursing commission, and current training of armed forces medical personnel.

13. Nursing Assistant Training/Caregiver Training – Judy Personett, Paula Meyer – DISCUSSION/ACTION

Nursing assistants are required by law to complete seven hours of HIV/AIDS training prior to registration and certification. An agreement had existed between the Nursing Assistant Program, DOH, and DSHS, that the caregiver training for HIV/AIDS was equivalent to the seven hours of training for HIV/AIDS. Judy Personett volunteered to review the curriculum for both programs and recommend action to the Nursing Assistant program.

A second related issue is the comparison of the caregiver curriculum to the nursing assistant, certified, training requirements. According to Senate Bill 6544, the NCQAC was directed to compare the recently completed Caregiver curriculum to the nursing assistant training curriculum and recognize areas in common. The NCQAC will name members that will complete the comparison according to the law and make recommendations.

14. Executive Session if needed - The Executive Session is that part of a regular or special meeting that is closed to the public

LUNCH

1:00PM–OPEN MIKE - Open mike is for public presentation of issues to the Nursing commission. If the public has issues regarding disciplinary cases, please call: 360-236-4727.

15. Practice Subcommittee report – Roberta Schott – DISCUSSION/ACTION

A. Advisory opinions – DISCUSSION/ACTION

1. Request from: Melanie Gilmore, RN, BSN, Director Educational Services, Yakima Valley RE: Memorial Hospital, 2811 Tieton Drive, Yakima, WA 98908
Is it appropriate for the RNs in our hospital to teach our patients friends/family or identified individuals to assist them (following discharge from the hospital) with tasks such as: insulin administration and catheterization, when the caregiver is reimbursed by the patient, agency, or insurance. The caregivers we teach are typically family and friends, but recently one caregiver was going to receive reimbursement. Hospital staff was unaware caregiver would be reimbursed. Should this matter? Should we refuse to teach the caregiver if they say they'll receive reimbursement?
2. Request from: Connie Godfrey, Care solutions, Inc.
May a Registered Nurse (RN) delegate medication assistance to a Certified Nursing Assistant (CAN) if the main caregiver can no longer help the patient?
3. Request from: Irene Owens, Office Chief, Policy Program Development Aging and Disability Services Administration, DSHS
Is the use of Vagal Nerve Stimulators (VNS) by unlicensed staff acceptable in community based care settings, such as adult family homes and boarding homes?

B. Other

16. Education Subcommittee report – Mariann Williams – DISCUSSION/ACTION

- Annual plan
- Membership proposal
- Other

17. Discipline Subcommittee report – Cheryl Payseno – DISCUSSION/ACTION

- **Approval of revisions made to policies related to Discipline.** Please bring the green folders that hold the position descriptions, committee and panel members, telephone number, etc. to this meeting. The folders will be collected and updated, then mailed to members. New members who have not received folders will receive new folders.
- **Other**

18. Other/FYI

Directions to Point Plaza East

Take I-5 South to Exit 101

Turn left at the stop light onto Tumwater Boulevard (previously Airdustrial Way).

Go to the second traffic light and turn left onto Capital Blvd.

Move to right lane, turn right on Israel Road, after the US Postal Office, Point Plaza will be on your left